



The Canadian Association of Foot Care Nurses invites you to submit an abstract for the 2023 Virtual Conference May 26-28, 2023, in Winnipeg, Manitoba.

Abstract Application Form

Submission Format: Applications must be completed and submitted online. The form below is for reference only.

Abstract Selection and Notification: All proposals will be acknowledged with an email confirmation when received and an email will be sent to each applicant notifying them of the final selection status of their proposal by January 10, 2023.

Conference Registration Fee:

For each abstract selected for presentation, one speaker per abstract will receive a complimentary conference registration, this person is welcome to attend all the conference presentations.

Abstract Submission Process:

If the primary author is unable to attend the conference a substitute speaker is acceptable. Last minute substitutions of presenters and/or topic is permitted only with permission of the conference coordinator.

1. All proposals must be submitted in English.
2. Complete the Abstract Application online & submit by December 1, 2022, no extensions will be granted.
3. Please be sure to review & verify all information before submitting entry as information you submit may be published and used in marketing materials.
4. Please use standard abbreviation. Place special or unusual abbreviations in parenthesis after the full word when it appears for the first time.
5. All communications will be directed only to the presenting author.
6. Abstracts must not exceed 250 words (excluding the abstract headings, if used).
7. An individual may submit more than one abstract.

Plenary Presentation Format: All presentations are podium delivered, 30 or 45 minute presentation (includes 10 minutes for Q&A).

Workshop Presentation Format: All workshops will be on Friday, May 26th. If you have an idea for a workshop, please let us know. All workshops will be either 60 or 90 minutes.

Important dates to remember:

| | |
|--|--------------------|
| Deadline for submission of proposals | December 1, 2022 |
| Proposals reviewed by CAFCN Conference Planning Committee | January 1-10, 2023 |
| Invitations are issued to selected speakers | January 10, 2023 |
| Email notification of the final selection status of their proposal | January 10, 2023 |

Canadian Association of Foot Care Nurses

Abstract Application

Abstract Presenter(s): _____

Date of Submission: _____

Presenter Credentials: _____

Position/Job Title: _____

Address, Telephone & Email: _____

CAFCN Member: Yes _____ No _____

Abstract/Workshop Title: _____

_____ Plenary presentation _____ 30min _____ 45 min _____ Workshop presentation

Objectives: (list 3) _____

Abstract Description: (Max. 250 Words) _____

List of Workshop supplies/cost: _____

Proposals will be evaluated based on the following criteria:

- ✓ Title: clear description of presentation and its contents
- ✓ Conciseness, coherence, clarity and focus of presentation
- ✓ Relevance, currency, appropriateness and significance of the topic/issue/problem
- ✓ Theoretical and/or practical application to the field
- ✓ Originality
- ✓ The abstract presents issues of relevance & importance based on current evidence-based practice

Factors disqualifying a proposal:

- ✓ The presentation promotes marketing a specific product, brand, or commercial interests
- ✓ The presentation does not align with promotion of foot care nursing best practices

For more information email conference@cafcn.ca